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**THIS FORM IS FOR OTHER WEEE NOT COVERED BY THE IT & HAZARDOUS WEEE COLLECTIONS**

**Please note: The next collection date is displayed on our website.**

**Visit the WEEE page on our website to request collection of IT or hazardous WEEE. This service is not available to colleges.**



**NOTE:** Are your items to be disposed of still usable? Why not advertise them on WarpIt - The University’s free internal online re-use system!

See: [*www.environment.admin.cam.ac.uk/warpit*](http://www.environment.admin.cam.ac.uk/warpit)

**CLIENT DETAILS:**

|  |
| --- |
| **The University of Cambridge** |
| **Department : Engineering** |
| **Collection Address:** | University of Cambridge Department of Engineering, Trumpington Street, Cambridge |
| **Post Code** | CB2 1PZ | ***Please note:****At least one contact named in this box must be reachable by phone on your collection day.* |
| **Main contact name** | Steve Borbas (Cleaning Manager) |
| **Telephone No.** | 01223 332609 |
| **E-mail** | cleaning-manager@eng.cam.ac.uk |
| **Alternative contact name** | Dept. of Engineering Reception |
| **Telephone No.** | 01223 332600 |
| **E-mail** | reception@eng.cam.ac.uk |

**EQUIPMENT TYPES TO BE COLLECTED:**

|  |  |  |
| --- | --- | --- |
| Type of Equipment | Quantity | Equipment details (including make and model where available) |
|  |  |  |
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**WHITE GOODS:**

*If you are disposing of white goods, please confirm below that any equipment exposed internally or externally to hazardous materials (for instance biological or chemical substances) has been decontaminated, and all other white goods have been cleaned.*

|  |  |
| --- | --- |
| **Items exposed to hazardous materials –** *confirm decontamination has taken place, and form supplied* | Yes\_or\_NA |
| **All other items *–*** *confirm items have been cleaned* | Yes\_or\_NA |

**COLLECTION DETAILS:**

|  |  |
| --- | --- |
| HAS THE EQUIPMENT BEEN DISCONNECTED?*(Items should be ready to be removed i.e. disconnected from sockets)* | YES / NO |
| **IS THERE A LIFT AVAILABLE?** | YES |
| **ARE THE GOODS BOXED, LOOSE OR PALLETISED?**  | YES / NO |
| **ARE THERE ANY ITEMS THAT REQUIRE A SPECIAL PIECE OF EQUIPMENT TO LIFT IT OR REQUIRE MORE THAN ONE PERSON?**  |  |
|  | YES / NO |

Please provide any further information relevant to your request in the box below.



**Please return form by email to** **ucam@mountainrecycling.co.uk** **when completed.**

**Any questions? Call Facilities Management on 01223 (7)48134 or email** **Facilities.Management@admin.cam.ac.uk**